

Getting Started

Once you have implemented ReadSpeaker within your Learning Management System (LMS) testing environment, you are ready to launch!

Ways to Introduce ReadSpeaker

Your students and faculty will need to know what ReadSpeaker is, what it can do for them, and why they should use it! The more faculty promote the product and demonstrate how to use it; the more students will use the product to be successful. In this zip packet, you will find the following:

1. Getting Started Document
2. Why Should I use ReadSpeaker Document
3. Email Message for Faculty Document
4. LMS Support Page Document
5. Workshop Training PowerPoint
6. Player and Tool Highlights Handout
7. How to Access ReadSpeaker Document
8. Video How-to Links for webReader and TextAid (links to the playlists are at the bottom of this document)
9. Link to SoftChalk lessons (found at the bottom of this document)
10. Check your System Status (link at bottom)

Repeat Messaging

Many successful implementations involve repeating messages to their users. We suggest a repeat announcement item to draw attention to the ReadSpeaker – Suite of Learning Tools each term and at key points during the term. We understand that your semester can be filled with many activities and that dates can sometimes get lost. To assist with repeat messaging, we suggest that you add a reminder to your calendar to reset the dates on your post.

Let's get started! In the table on the next page, you will find various activities for introducing the ReadSpeaker – Suite of Learning Tools to your faculty and your students. You will notice that your audience is listed for each activity. Check off each item as you do it.

You will notice that most items listed have support documents in this zipped package. If you need additional support information, please reach out to the Educational Development Manager.

Activity	Email	Posters and Social Media	Workshop	LMS Announcement and Video	Website
Audience	<input type="checkbox"/> Faculty <input type="checkbox"/> Students <input type="checkbox"/> Administration	<input type="checkbox"/> Faculty <input type="checkbox"/> Students <input type="checkbox"/> Administration	<input type="checkbox"/> Faculty <input type="checkbox"/> Students	<input type="checkbox"/> Multi-audience message to all LMS-users	<input type="checkbox"/> Faculty Teaching/Resource Site <input type="checkbox"/> Student Resource Site

How-To Video Links

- [ReadSpeaker webReader How-To Videos:](#)
 - <https://www.youtube.com/playlist?list=PLVqWGX39IRjUDnlpdTQIB2ovVU8veOn8V>
- [ReadSpeaker docReader: How-To Videos](#)
 - https://www.youtube.com/playlist?list=PLVqWGX39IRjW_zGt-9jtrMJFiaE3f6NIS
- [ReadSpeaker docReader 4.9: How-To Videos](#)
 - https://www.youtube.com/playlist?list=PLVqWGX39IRjW_zGt-9jtrMJFiaE3f6NIS
- [ReadSpeaker TextAid: How-To Videos](#)
 - <https://www.youtube.com/playlist?list=PLVqWGX39IRjX50BiM09imK-7JrZVBTTyY>
- [ReadSpeaker TextAid Bookmarklet: How-To Videos](#)
 - <https://www.youtube.com/playlist?list=PLVqWGX39IRjUrM5iNQW2g4kTt5SAoCoAU>
- [ReadSpeaker TextAid Extension: How-To Videos](#)
 - <https://www.youtube.com/playlist?list=PLVqWGX39IRjUrM5iNQW2g4kTt5SAoCoAU>

- [ReadSpeaker Exam Mode](#)
 - <https://www.youtube.com/playlist?list=PLVqWGX39IRjUrM5iNQW2g4kTt5SAoCoAU>
- [ReadSpeaker and Bookshare](#)
 - https://www.youtube.com/playlist?list=PLVqWGX39IRjWaG_zmDo0R-04lwjz5cmkb

SoftChalk Link

- [SoftChalk Training](#)
 - <https://drive.google.com/drive/folders/1GWI0v6Ntsb9ArFr91oWy8xBACbpkDlfw?usp=sharing>

System Status

- Use [this link](#) to check the system status and maintenance.
 - <https://announcements.readspeaker.com/>