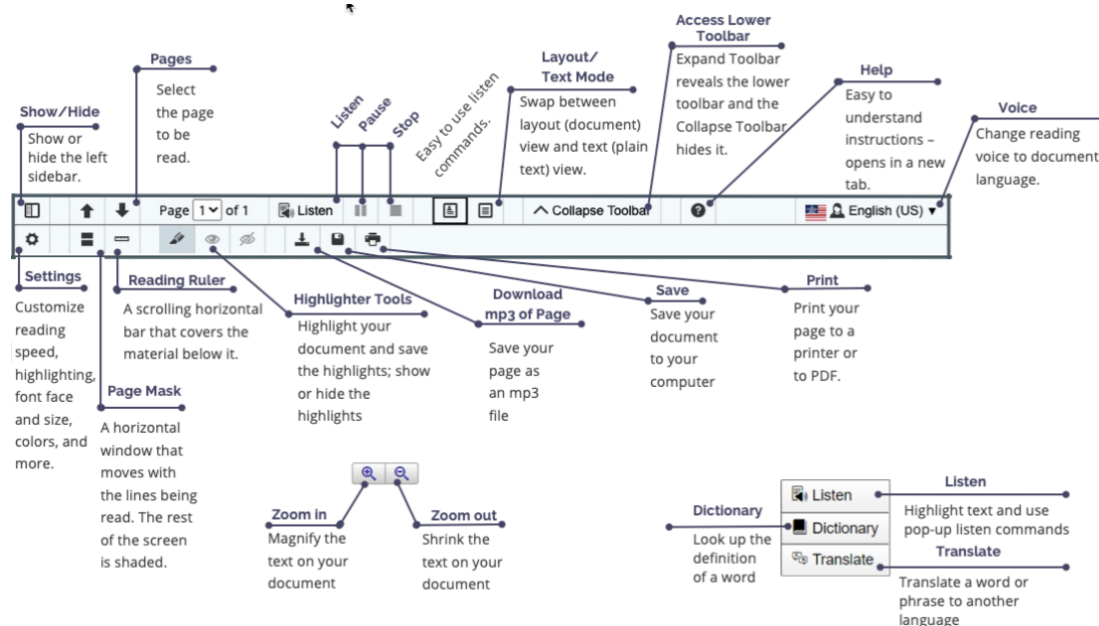


ReadSpeaker Button Highlights Handout: docReader and webReader, 01 April 2025

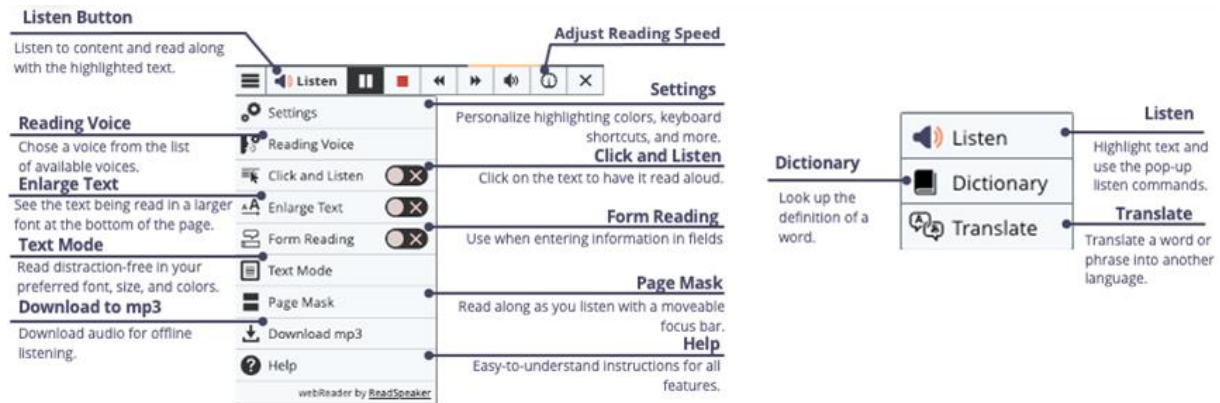
# ReadSpeaker Button Highlights Handout: docReader and webReader

## ReadSpeaker docReader



- docReader can read many Microsoft Office, ePub, and PDF files.
- Distracted readers: using the Page Mask and the Reading Ruler is helpful.
- Text Mode Settings include font, font size, and background/text colors.
- Small screens – hide the left sidebar for easier viewing.
- Make studying easier by highlighting your documents and then saving the highlights.
- Turn pages automatically (Settings), so you don't have to select the next page.

# ReadSpeaker webReader



- Fast forward or replay material using the skip forward/backward 5-second tool.
- Adjust the Settings to your preferences. This is device and browser-specific.
- Download the audio for offline listening.
- Use the Click and Listen tool to click on a paragraph and have it read to you.
- The Enlarge Text tool magnifies the text at the bottom of the page for those with lower vision, distracted readers, or those needing help with a course.
- The Text Mode tool (which lets you select the font, etc.) or the Page Mask tool are good options for the distracted reader.
- Don't know a word? Use the Translate tool to translate it into a different language or look it up in the Dictionary.
- Set the Reading Speed and the Reading Voice to your preferences.
- Set up keyboard shortcuts in Settings to quickly navigate between tools.